STUDENT EDUCATIONAL MAIL

The Education Department of the Generalitat de Valencia provides each student with an e-mail account with the following structure:

usuario@alu.edu.gva.es

The user shall be composed of:

a. The first 3 letters of your name.

b. The first 3 letters of your last name.

c. The first 3 letters of your middle name.

FOR EXAMPLE: the student "Elisa Álvarez Mendoza" will have as GVA account assigned:

elialvmen@alu.edu.gva.es

To know the data of the account, you must access the "Web Family" (https://familia.edu.gva.es/)

To know the password of your GVA email, you must enter the "Web Family" (https://familia.edu.gva.es/). You will find your password there and you can change it for another one which is easily remembered by you.
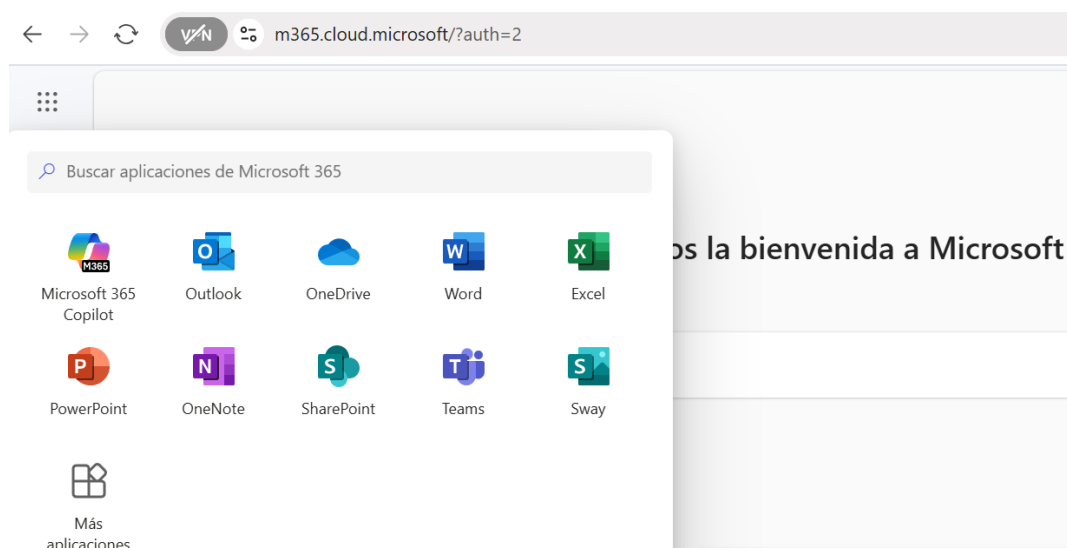
The email account assigned by the Education Department of the Generalitat de Valencia is an Outlook account. To access, you must always follow these steps:

In any browser you must type: www.office.com

1. You must authenticate with your username and password, for which you must click on "Login":

You will have access to Outlook (to send and receive messages), Word, Excel, Power Point:

Teachers recommend that you always use this email account to communicate with them, and for all work, projects, homework and school-related matters.