

IES ELS ÉVOLS

Policy on the Use of Artificial Intelligence (AI)

Adopted on: 20/04/2026

Responsible body: AI Board / School Leadership

Educational Framework

IES Els Évols recognizes Artificial Intelligence (AI) as a significant technological and societal development with growing impact on education, the labour market, and everyday life.

Within the framework of its educational project, the school is committed to integrating AI in a **responsible, ethical, and pedagogically meaningful way**, aligned with its core priorities of **innovation and inclusion**.

The school adopts a **human-centered approach**, where AI is understood as a support tool that enhances teaching and learning processes but does not replace human interaction, professional judgment, or the educational relationship between teachers and students.

AI is used to:

- Support diverse learning needs and promote inclusive education
- Improve the quality of teaching and feedback
- Develop students' digital and critical thinking skills, particularly in areas such as programming

The final responsibility for decision-making always remains with people (teachers, students, and school leadership), ensuring that AI is used in a safe, transparent, and educationally appropriate manner.

1. Purpose of AI Use

At IES Els Évols, Artificial Intelligence (AI) tools may be used to support:

- Student learning and feedback, particularly in programming and digital competence
- Attention to diversity and inclusive education
- Teaching preparation and improvement of instructional quality
- Innovation in teaching methodologies

AI will only be used when it clearly improves educational quality, supports inclusion, and aligns with the pedagogical objectives of the school.

2. Approved AI Tools

The school adopts a **tiered usage model** for AI tools:

- **Authorized Use:** Tools approved for regular educational use within defined contexts
- **Conditional Use:** Tools that may be used under teacher supervision and specific conditions
- **Restricted Use:** Tools that are not permitted due to data protection, reliability, or pedagogical concerns

Initial reference tools:

- Microsoft Copilot (preferred tool within institutional framework)
- LliureX AI tools

Conditional tools (subject to teacher approval):

- ChatGPT
- Gemini
- Canva AI

The AI Board will maintain and update a dynamic list of tools.

3. Teacher Requirements

Teachers are encouraged to develop AI competence voluntarily.

Recommended areas of training include:

- Basic understanding of AI and generative models
- Pedagogical applications of AI
- Limitations, risks, and bias in AI systems
- Data protection and ethical considerations

Teachers are responsible for:

- Defining when AI use is allowed in their subjects
- Establishing clear rules for assignments and assessments
- Ensuring academic integrity

4. Student Use of AI

AI use by students is regulated through a **guided usage framework** defined. Teachers must be familiar with them and be able to apply them appropriately.

General rules:

Students are allowed to use AI tools when explicitly authorized.

Students are NOT allowed to:

- Submit AI-generated work as their own without declaration
- Use AI during exams unless explicitly permitted
- Introduce personal or sensitive data into AI systems

Usage Framework (Instructional Model):

- **Independent Work Mode:** AI use is not allowed without prior training
- **Assisted Work Mode:** AI may be used for support (ideas, structure, revision)
- **Integrated Learning Mode:** AI use is part of the learning objective

Teachers must clearly communicate the applicable mode for each task.

5. Assessment and Academic Integrity

For each assignment, teachers must specify:

- Whether AI use is allowed
- Under what conditions it may be used

Students must declare AI use when required by the teacher.

Failure to declare AI use may be considered a breach of academic integrity.

The school recognizes the risks of AI-assisted plagiarism and promotes assessment strategies that prioritize:

- Process over final product
- Oral explanations
- In-class work

6. Data Protection and Privacy

The school ensures that:

- AI tools used comply with applicable data protection regulations
- Only necessary data is used for educational purposes
- Personal data is not shared with third parties

Students and staff must not enter:

- Names, images, or identifiable personal data
- Sensitive or confidential information

Transparency regarding tool usage and data handling will be promoted.

7. Ethical and Responsible Use

AI use at IES Els Évols must:

- Be human-centered
- Respect privacy and dignity
- Promote fairness and inclusion

Additionally, the school promotes awareness of:

- Environmental impact of AI (energy consumption)
- Copyright and intellectual property issues

Human judgment always prevails over AI outputs.

8. Infrastructure and Equal Access

The school commits to:

- Providing access to AI tools through available infrastructure (computer rooms and shared devices)
- Ensuring that AI use does not increase digital inequality

Given the limited availability of personal devices, AI use will be:

- Structured within school environments
- Supported by teachers

Additional support will be provided to students with fewer digital resources.

9. Governance (AI Board)

The school establishes an **AI Board** composed of members of the Erasmus+ AI Ready project team and volunteer teachers ready to start this project

The AI Board is responsible for:

- Overseeing AI implementation in the school
- Defining and updating approved tools
- Providing guidance to teachers and students
- Reviewing and updating this policy annually

The AI Board operates as the formal decision-making body for AI-related matters.

10. Monitoring and Review

This policy will be:

- Reviewed continually or in case of need
- Updated according to technological and regulatory developments
- Evaluated based on feedback from teachers and students

Declaration

By using AI tools within IES Els Évols, staff and students agree to follow this policy.

Vice Principal: Carlos Beltran

Date: 23/04/2026

AI Board Representative: Carlos Beltran