

Erasmus policy statement

The IES Benimàmet is a public Institute of Valencia located in the district of Benimàmet that teaches basic, intermediate and higher training cycles in the Administration and Management family and in Sociocultural and Community Services. Intermediate degree studies are included in the Erasmus Vocational Training projects, Higher degree studies are included in the Erasmus Higher Education projects, in these studies a mandatory Workplace Training (FCT) module is carried out, which is carried out in companies in the professional sector.

The Curricular Project of the training cycles, as well as the official curricula of the Department of Education and the current legislation in force in the Spanish State, establishes internships in companies as mandatory, promoting European mobility.

Our center participates in programs and actions that promote European citizenship and student mobility among our students and teachers. Vocational Training students carry out mandatory internships in companies or institutions, some in other countries of the European Union through the Erasmus program. Currently the center has numerous agreements with companies. The center teaches English and French and offers conversation assistants in French and English through the Department of Education's programs.

IES Benimàmet works actively to expand and consolidate agreements with European companies and institutions that facilitate the mobility of students and teachers. To this end, the different departments, in collaboration with the European Programs team, hold meetings to set specific search objectives.

The center's priority actions for the Erasmus program are:

- Promote student mobility in European companies, taking into account that the students themselves are the protagonists of mobility.
- Disseminate the Program in various ways, highlighting its attractiveness and accessibility.
- Support language and cultural preparation as a quality commitment.
- Recognize academically the activities carried out by the students and officially those of the teachers.

Participation in the Erasmus program has the following objectives in our center:

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<https://portal.edu.gva.es/iesbenimamet/es/raco-erasmus-es/>

- Improve the quality and attractiveness of Vocational Training teachings in our center.
- Promote competitiveness, entrepreneurship and the skills and competencies required in the European work environment.
- Promote and enrich the learning of languages and knowledge of cultures of different countries of the European Union and promote the integration of different cultures.

With respect to the dissemination of the Erasmus Program from the center, the following actions will be carried out:

- Publish on our website <https://portal.edu.gva.es/iesbenimamet/es/inicio-2-va-va-es/> the Erasmus Policy Statement (EPS) in English and Spanish and the Program calls and application forms.
- Dissemination through diptychs, triptychs and posters in the center.
- Informative talks through meetings with students/teachers and samples of previous experiences.

The center meets the objectives of non-discrimination and is committed to promoting equality between sexes, cultures and religions. The defense of human rights and democracy will be promoted, fueling the fight against any form of racism and xenophobia.

The quality of all the activities associated with the Erasmus+ Projects will be guaranteed by a commission formed by the Erasmus+ Coordinator, Department Heads of Administrative, Sociocultural and Community Services, English, French and Orientation, the Center's Management Team, the tutors of FCT and all the teachers involved in the activity. This process will not only be a guarantee of quality but also a model and reference framework for improvement of all program activities. With respect to stays in companies, agreements, collaboration agreements and individualized official training will be created for students and teachers. The FCT tutor and the Erasmus+ coordinator will carry out monitoring and evaluation sessions, advice and information to outgoing students and teachers.

The recognition of the training of both students and teachers is key for all the Erasmus+ Program activities carried out by the center. Specifically, in the case of mobility for students with companies, they will be recognized for all purposes as if they were carried out in Spain. In addition, they are adapted with 22 ECTS credits to the European regulatory framework and preparation of the Europass Supplement as a document attached to the Vocational Training degree, intended to facilitate understanding for third parties, in

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Erasmus+
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particular employers or institutions from another country.

Strategy for the organization of Erasmus+ projects

- Our center carries out projects for internships in student companies and observation programs for teachers.
- The center has the Higher Level Training Cycle in Administration of Administration and Finance and Management Assistance of two courses, which have a mandatory module of internships in companies in the second year (Training in work centers (FCT)). Our strategy is to present to first-year students the possibility of carrying out internships in the countries of the European Union, motivating them and informing them of the advantages of mobility. Once this is done, a period of reflection is left for the students to later have another meeting and be able to estimate the number of mobilities we need for the next course. The center's management committee with respect to the Program estimates the number of mobilities that will be requested, with the main objective being that the difference between the mobilities requested from the Program and those carried out each year by students is zero. In the case of more students than mobilities, the selection would be carried out under already established objective criteria.
- The teaching staff of the Higher Education stage will carry out training under the Program, preferably when the students are doing their internships in companies. The training received must be related to education, professional recycling, research or innovation. Prior to carrying out a training stay, the teacher must issue a report to a center committee that evaluates its suitability. Once the commission's acceptance is given, the teacher will carry out the training stay, disseminating what has been learned to the rest of the center's teachers as much as possible.
- Both groups of students and teachers will present their experiences in talks at the center.

IES BENIMÀMET modernization program

1. Increased access to Vocational Training and quality Higher Education with a European character, significantly facilitating the opening to future labor mobility. The number of options that our students have for carrying out internships in companies increases, not only due to geographical mobility

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itself, but also due to the variety of work environments that exist throughout Europe. All this reinforces the motivation and effort to obtain the degree since it predicts a real opening to the world of work. As a consequence of all this, the aim is to reduce school dropouts due to lack of motivation regarding future employment alternatives. With respect to teachers, the aim is to improve their technical, teaching and linguistic qualities.

2. The mobility of our students to European companies improves the quality of our Vocational Training teachings. They improve the employability of our students, develop all types of transversal skills and prepare students to better face a globalized economy and labor market. Likewise, the willingness of students and teachers to work abroad is improved, an improvement in labor relations and complete acceptance of multiculturalism.

3. International cooperation is a largely positive factor in our center. For us, the possibility of carrying out Erasmus+ mobilities is a source of motivation and quality added value for Vocational Training. The program's mobilities are well known throughout the world and allow our center to have an educational offer with the same opportunities as other centers in our environment.

4. The training offer of our center is from the family of Administration and Management and Sociocultural and Community Services. Administration and Sociocultural Services are branches in which education, research and innovation are intrinsically linked. To be up to date in our training processes, the law requires internships in companies. This allows our students to be in business research and innovation environments. Many of the companies, both SMEs and large corporations to which we send students, have specific R&D&I (research, development and innovation) departments.

5. All financing obtained from the Program is transparently audited and controlled by those responsible for the center.

The counterpart centers with which we already have an agreement are MFR Plabennec (<https://www.mfr-plabennec-ploudaniel.fr/>) and with the Lycee Descartes Antony (<https://lyceedescartesanthey.fr/>)

The planned mobilities have different durations depending on the project and the educational level of the students.

For center staff we have carried out and we want to continue carrying out

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observation periods (job-shadowing) in homologous vocational training centers or in companies with which we have an established agreement.

From the experience we have had both in student mobilities and in job-shadowing, we can say that both students and teachers have returned from their observation period very motivated, with new experiences and ideas and a great desire to continue with the European experiences.

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